**FCDP Sub-Committee Formation**

Sub-Committees should schedule and meet on their own each month. This may be accomplished either in person, online, or on a conference call. Susan DeMoura can assist with online/conference call type meetings, if interested.

Sub-Committees will meet to create a mission statement, set short and long-term goals, all of which should adhere to the SMART method for goal setting which states that goals should be **S**pecific, **M**easurable, **A**ttainable, Relevant, and **T**ime Bound.

Each Sub-Committee should elect a chairperson who will be responsible for notifying each member of their Sub-Committee about scheduled meetings and upcoming responsibilities. They will be responsible for ensuring that a monthly report is created and ready for presenting at the General Party’s monthly meeting.

Each Sub-Committee should have a minimum of 3 members, to ease the burden of responsibility so that a small number of people aren’t doing all the work, while no more than 7 members or so are recommended, there is no limit to the number of members that may serve on a Sub-Committee. Each member of the FCDP Committee should serve on at least 1 Sub-Committee but should not necessarily serve as Sub-Committee Chair.

To foster new ideas and leadership, each Sub-Committee Chair will serve for a period of 1 year, with rotation out of position after that time has lapsed.

Long Term Goals are established by FCDP for first year, with future years to be determined by each Sub-Committee, respectively. Goals will be submitted to FCDP Committee and General Party for review and voting approval.

**Fundraising Sub-Committee**

**General Party Goals to be achieved through this sub-committee:**

1. ***Raise a minimum of $10,000 through the year, with a year-end balance of $5,000.***

* Members of this Sub-Committee will organize various fundraising efforts, and work with the general membership to carry out fundraising ventures throughout the year.
* This group will also be responsible for identifying and partnering with local charities, as well as creating an annual scholarship fund, both of which will foster goodwill and enhanced awareness of the Fannin County Democratic brand, embedding our group further into the community.
* Members of this Sub-Committee MAY coordinate with other Fundraising Sub-Committees from area Democratic groups (including Union and/or Towns County Democrats, and Fannin County Democratic Women), or county political party chapters (i.e., Tea Party, Republican Party) to develop fundraising events that are co-sponsored by multiple groups.